

MONTCLAIR PARKING AUTHORITY
MINUTES OF REGULAR MEETING
JANUARY 27, 2010

Vice Chairperson Storms called the meeting to order at 7:10 p.m. and read the Open Public Meetings Notice. The Pledge of Allegiance was recited.

Present: Commissioner Church, Commissioner Jacobs, Commissioner Powell, Commissioner Storms, Director Teubner and Attorney Bakari Lee

Absent: Chairman Matthews, Commissioner Silverman and Commissioner Typaldos

Approval of Minutes

The minutes of the December 9, 2009 meeting were approved on a motion by Commissioner Jacobs, seconded by Commissioner Powell and adopted by a unanimous voice vote.

Executive Director's Report

Parking Meters

Director Teubner reminded the Commissioners that our parking meters are old. Duncan, the company that has been providing programming of and repairs to the meters, can no longer provide these services with the equipment we currently own. We need to either buy a new program for \$7,000 or buy 100-120 new meters. We can buy them from another company for \$17,000. Our old meters may be able to be sold for parts.

Director Teubner believes he and Kyle Korab, MPA Operations Manager, may be able to par down the cost to under \$10,000. Commissioner Storms asked if we could tell the company that we would have old meters to turn in and get a discount up front. Director Teubner isn't hopeful, but he'll give it a try. The consensus of the Commissioners was that we should go for new meters.

Crescent Deck – ATM

Lindsley Opportunity is the name of the company that has made the proposal for an ATM machine in the deck.

Director Teubner suggested that we have Attorney Lee look over the proposal. We should get \$200-500 per month in fees. Commissioner Storms wanted to know what the charge is to use the ATM. He also suggested contacting local banks to see what they might offer.

Director Teubner was asked if there has been any success on lowering credit card fees? He told the Commissioners that Consultant Tom Calu was working on it.

Parking Enforcement – PATS System

The hand-helds should be here by mid-February. The AOC will be conducting training for all Parking Enforcement Personnel over a two-week period. Tickets will go directly to the court. The State pays for everything but ticket stock.

Upper Montclair Parking Plaza

Bids for repaving the lot are due back on March 17th. Construction, assuming a contract is awarded, will take place in April. Commissioner Storms suggested that we ask the Township to bid. The bid packet is available by e-mail or in person. It is still undecided whether the lot will be completely closed or if there will be partial closings so that the most businesses will be able to function.

Both Director Teubner and Attorney Lee praised Consultant Calu for his work on the RFP.

Committee Reports

Traffic and Parking Advisory Committee

Director Teubner reported on the Traffic and Parking Advisory Committee meeting. Township Engineer Kim Craft presented the parking plans for the Bradford School neighborhood. They will be presented to the Township Council next Tuesday. There is no provision for revenue in the current plan, but there might be an opportunity in the future by issuing permits for the Montclair University students and/or metered parking.

- Overnight Parking

Councilor Lewis is proposing a pilot to offer more area overnight parking. Community Services would like an ordinance to take cars off the street in the event of snow. Rob Bianco was at meeting and he is going to note where problem areas exist during snow season.

There is a lengthy waiting list for daytime parking in the lots. Commissioner Jacobs asked if the MPA should raise rates. He thought that might make for a shorter list. The rate is now \$50/month for daytime parking. Because of the reasonable fee, many residents are holding onto permits even if they are not actively using them now; e.g., they're currently unemployed, but don't want to give up their space and go back on the waiting list. A discussion followed. It was determined that this would not be a good time to raise rates, but that we should study the current rate structure at the Crescent Deck.

Intralocal Agreement Committee

Commissioner Jacobs and the committee have been working on revising the Agreement since the Fall. The main issues being considered are the original financial arrangements and lease payments. Reimbursement for parking enforcement is also being worked out.

At the end of 2009, there was an \$850,000 deficit. The State has said that the deficit must be reflected in the budget. The hope was that the Township would forgo the lease payment this year, but Township Manager Joe Hartnett would not agree. The budget has still not been approved.

Public Comment

There was no one from the public present.

Action Items

A resolution authorizing the Bill List was approved on a motion made by Commissioner Jacobs, seconded by Commissioner Church and adopted by unanimous voice vote. (Res. 10-002)

A resolution authorizing late budget adoption was tabled. (Res. 10-003)

A resolution approving payment for Engineering Services was approved on a motion made by Commissioner Church, seconded by Commissioner Jacobs and adopted, with corrections, by unanimous voice vote. (Res. 10-004)

Other Business

Commissioner Jacobs asked about the status of the purchase order system. Director Teubner reported that they are still working on it and are currently checking to see if the MPA could tag onto the Township system.

Attorney Lee reported on the solar panels. He has been trying unsuccessfully to reach the contact name he had been given. He is now trying to find another source. In checking with the State he has discovered that we are required to use an energy consultant, but nowhere is it stated how much energy the panels need to save.

There was also a discussion about considering the use of permit spaces on weekends with the startup of weekend train service to the city and also encouraging local shoppers.

Executive Session

There being no items for Executive Session, on a motion made by Commissioner Jacobs, and seconded by Commissioner Powell, the meeting was adjourned at 8:35 p.m.

Respectfully submitted,

Sara Gilbertson
Recording Secretary