

**MONTCLAIR PARKING AUTHORITY**  
**MINUTES OF REGULAR MEETING**  
**MARCH 24, 2010**

Vice Chairperson Storms called the meeting to order at 7:10 p.m. and read the Open Public Meetings Notice. The Pledge of Allegiance was recited.

Present: Commissioner Jacobs, Commissioner Powell, Commissioner Silverman, Commissioner Storms, Director Teubner and Attorney Bakari Lee

Absent: Chairman Matthews and Commissioner Church

Approval of Minutes

The minutes of the February 24, 2010 meeting were approved on a motion by Commissioner Jacobs, seconded by Commissioner Powell and adopted by a unanimous voice vote.

Presentation – Church Street Lot Redevelopment Team

The presentation scheduled for this evening by Brian Stolar and Thomas Berkenkamp has been deferred to the April meeting.

Executive Director's Report

Parking Meters/Pay-by-Phone

Director Teubner explained the program to the Commissioners. It would allow parkers to purchase parking time via cell phone. One program would work from an account that gets charged as used; the other would work on a pre-paid basis similar to the NJ Easy Pass program. Attorney Lee and Consultant Calu have been working on the project and the MPA are ready for a pilot program. The pilot would run for six months. It is very popular in Europe. New Brunswick is about to start the program. The Watchung lot might be a good place for the pilot – after 11 a.m. and all day Saturday. If you did not have a permit, you could call and secure a spot. Another possible location would be the Fullerton Deck.

We will not need to issue an RFP since there is no cost to the MPA. We would make a profit on the meter time extensions. Three companies want the business. One of them, ParkMobile, would handle all the public relations for the pilot.

Commissioner Silverman told the Commissioners that Montgomery County had just done an RFP for a 6-month pilot of the same program. Director Teubner and Consultant Calu will look into this.

MobileNow (another vendor) charges to set up the account (stored value). ParkMobile charges the user each time. Commissioner Storms asked “what if part of the program is accepted (liked) by the public, but if we decide for various reasons not to continue—how do we (politically) shut it down? Director Teubner pointed out that this is a 6-month pilot which will determine whether or not we continue with the program. Commissioner Jacobs asked how this compared with the credit card fee.

As for the replacement program for old meters, we have purchased 30 new ones. The refurbishing program may be put on hold until a later date due to financial constraints.

#### Crescent Deck/ATM Usage

An ATM machine was installed in the Deck on February 25<sup>th</sup>. It has proved to be quite popular. To date, 111 customers have used it. So far, ProPark is very happy with the ATM.

#### Upper Montclair Parking Plaza

Bids for the repaving of the Upper Montclair Parking Plaza were due back on March 17<sup>th</sup>. There were four bidders. AJM Contractors of Clifton was the low bidder at \$140,000 and \$152,000 for phasing. The awarding of this contract is on this evening’s agenda.

Councilor Lewis believes the Council would be willing to pass a resolution allowing the contractor to repave the lot on a Sunday. This would make the job a lot easier on the businesses in the area.

#### Parking Enforcement

All the Parking Enforcement Officers have been trained on the PATS system. This system allows them to process parking violations electronically. Director Teubner showed the Commissioners the equipment the PEO’s carry and he then printed out a sample violation slip for them to see. The tickets are very clear – there are no longer problems with being able to read the information. The operation is working very smoothly to date. Commissioner Storms suggested that this would be a good opportunity for some positive publicity in The Montclair Times highlighting the use of this new efficient equipment and the replacement of some of the parking meters.

The MPA is considering doing some night enforcement near the Wellmont in early April. Flyers will be distributed beginning on April 1 prior to the night-time ticketing.

#### Miscellaneous

Snow removal is finished for the year. A bill for \$31,000 for 2009 snow removal is included in the bill list. The total for the year was approximately \$120,000. The figure was high due to the numerous snow events that occurred. This year there were several snow events with moderate accumulations which makes the clearing of the lots easier, however, it makes removal more expensive in the end due to the number of events.

Councilor Lewis suggested that the Township take over all snow removal. Director Teubner will discuss this with Township Manager Dashield.

Permit Renewals – March 31<sup>st</sup> is the expiration date for permits. They can be renewed on line or in person.

Solar Panels – Consultant Calu, Attorney Lee and Director Teubner have found a new vendor who will give us a free analysis for the installation of solar panels. The company, Gable & Associates, will do the analysis free-of-charge. The Crescent Deck won't work because it's too small. Councilor Lewis suggested that Director Teubner talk to Gray Russell regarding the solar panel installation. He also mentioned that there will soon be a 100-foot cell tower in the DPW yard looking like a smoke stack.

Councilor Lewis recommended that Director Teubner come to a Township Council meeting and update the Council on the MPA. He also asked how much the Township receives for each ticket. Director Teubner explained that this information was difficult to determine despite numerous inquiries of the Court. The best estimate is \$13.50 per ticket.

### Committee Reports

#### Traffic and Parking Advisory Committee

Commissioner Silverman reported on the Overnight Parking Pilot that will take place in Councilor Lewis' ward. Councilor Lewis will introduce the pilot to the Township Council. This will change the way the overnight permits work. The way things are now, you have to park on your own street. Under the pilot program, you may park on any street in the zone.

It was also reported that the Township Council had passed the Bradford School parking plan. Now the Watchung Co-op School located at the intersection of Mount Hebron Road and Valley Road is asking for some permit spaces. Twenty-nine (29) spaces on Valley Road will be assigned to teachers. We are not charging Bradford teachers to park on the street.

There will need to be an ordinance to change parking on Orange Road to 2-hours which will force the teachers to park in the Orange Road Deck. The charge will be the same as the Montclair High School students pay which is \$90. Currently, the BOE pays us a fee for teachers who park in the Orange Road deck.

Public Comment

No members of the public were present.

Action Items

A resolution authorizing the Bill List was approved on a motion made by Commissioner Silverman, seconded by Commissioner Jacobs and adopted by unanimous voice vote. (Res. 10-009)

A resolution awarding a contract for paving work at the Upper Montclair Parking Plaza to AJM Construction of Clifton was approved on a motion made by Commissioner Powell, seconded by Commissioner Jacobs and adopted by unanimous voice vote. (Res. 10-010)

Executive Session

There being no items for Executive Session, on a motion made by Commissioner Powell, and seconded by Commissioner Silverman, the meeting was adjourned at 8:28 p.m.

Respectfully submitted,

Sara Gilbertson  
Recording Secretary