

MONTCLAIR PARKING AUTHORITY
MINUTES OF REGULAR MEETING
APRIL 22, 2009

Chairman Matthews called the meeting to order at 7:10 p.m. and read the Open Public Meetings Notice. The Pledge of Allegiance was recited.

Present: Chairman Matthews, Commissioner Church, Commissioner Jacobs, Commissioner Powell, Commissioner Silverman, Commissioner Storms, Commissioner Typaldos, Director Teubner and Attorney Bakari Lee

Approval of Minutes

The minutes of the March 25, 2009 meeting were approved on a motion by Commissioner Church, seconded by Commissioner Jacobs and adopted by a unanimous voice vote. Commissioner Powell abstained.

Executive Director's Report

Finance Manager Search - Update

Director Teubner reported that he had received 88 applications for the position. He will begin interviewing his short "A" list this Friday and will then go to his "B" list, if necessary.

The 2008 audit is in the works. A draft should be available later this week. The Chairman, Vice Chairman and Treasurer will receive it for review, then the full board will receive it prior to the next meeting, at which it will be presented formally to the board for approval.

Chairman's Report

Chairman Matthews made some brief comments and mentioned that Tara McBride, the Authority's Executive Assistant, will be leaving her position on April 30th. Chairman Matthews took the opportunity to comment on Tara's contribution to the efficiency of the MPA and to also compliment Director Teubner on the excellent way he handled a customer inquiry while Chairman Matthews was in the office last week.

Committee Reports

Finance Committee Report

Commissioner Jacobs reported that the reserve payment from Herod for the Crescent Deck just arrived. The 4th quarter of 2008 O&M payment is still due from Herod. They also owe approximately \$17,000 for the 1st quarter of 2009, which is approximately 18.5% of the cost of running the deck.

The topic of permit renewals came up. Director Teubner reported that C permit sales were down by approximately 100 permits. Overnight permits are also down. He also noted that it has recently come to light that Township overnight parking ordinances are not currently being enforced due to their current wording. Commissioner Jacobs suggested that Director Teubner contact Township Manager Hartnett and Township Attorney Trembulak to resolve the problem. Director Teubner will forward the current overnight parking ordinances to Attorney Bakari Lee for review.

Commissioner Jacobs distributed his Committee's report on "Revenue Increasing/Cost Reducing Concepts". Several items were discussed:

- Crescent Deck Rates - Director Teubner will send out information on the proposed permit increase for the Crescent Deck shortly.

Commissioner Silverman joined the meeting.

- Holiday Parking - Commissioner Jacobs recommended that the MPA speak with the various business districts to see if they want the Holiday Parking program or not. Commissioner Silverman suggested that we conduct a survey of the business owners with questions regarding parking, as well as continuing with the Holiday Parking program. Commissioner Powell suggested that the Holiday Parking program run for one week instead of two weeks this year, since the cost to the MPA for the two-week period is approximately \$50,000.
- Solar Panels - Consultant Calu suggested we look into installing solar panels on the top of the Crescent Deck. The Trenton parking garage has installed them and they have been quite successful. Attorney Lee went through the process to self-certify for the solar panels, but also explained that it is very difficult to get straight info from the BPU. As a result, Consultant Calu may go out to open bids. The Fullerton Deck might also be a candidate for solar panels.
- MSU - Director Teubner and Commissioner Jacobs will be meeting with MSU to discuss sharing services.

Commissioner Jacobs reported on artwork for the Vias on Church Street and in Upper Montclair between Bellevue Avenue and Valley Road. He has spoken with MSU and art students are willing to paint murals on large canvasses which would be protected from the elements and would be hung on the Via walls. The cost would be approximately \$500 for each wall for the student artists. For a graduate student the cost would be approximately \$5000 for each wall.

Parking Enforcement Taskforce

Commissioner Storms reported that the revised ILA has been reviewed by Township Attorney Trembulak. There is still a conflict in the number of tickets issued for 2008 being reported by the Police Dept. and the Court.

Parking Operations Committee

Commissioner Church reported on a meeting with Consultant Calu to discuss use of permit spaces on Saturdays and Sundays to increase revenues. At some point, either this year or next, NJ Transit will be starting up weekend train service to New York. This will certainly increase the demand for weekend parking.

Commissioner Church recommended that Consultant Calu undertake a study to determine how best to increase the use and revenue from permit spaces on weekend. All the Commissioners agreed with this recommendation.

Public Comment

There were no members of the public present.

Action Items

A resolution authorizing the Bill List was approved on a motion made by Commissioner Powell, seconded by Commissioner Church and adopted by unanimous voice vote.

Executive Session

The Commissioners entered Executive Session at 9:05 p.m. on a motion by Commissioner Storms, seconded by Commissioner Church and adopted by unanimous voice vote.

The Commissioners returned from Executive Session at 9:50 p.m.

The meeting was adjourned at 9:52 p.m.

Respectfully submitted,

Sara Gilbertson