

MONTCLAIR PARKING AUTHORITY

MINUTES OF REGULAR MEETING

JUNE 24, 2009

Chairman Matthews called the meeting to order at 7:10 p.m. and read the Open Public Meetings Notice. The Pledge of Allegiance was recited.

Present: Chairman Matthews, Commissioner Jacobs, Commissioner Powell, Commissioner Silverman, Commissioner Storms, Commissioner Typaldos, Director Teubner and Attorney Bakari Lee

Absent: Commissioner Church

Approval of Minutes

The minutes of the May 27, 2009 meeting were approved on a motion by Commissioner Powell, seconded by Commissioner Storms and adopted by a unanimous voice vote.

Chairman Matthews introduced Ms. Tina Iordamlis, the newly-hired Manager of Finance and Administration for the Parking Authority. Ms. Iordamlis shared some highlights of her background.

Executive Director's Report

Paving Update

Director Teubner reported that both the Grove Street lot and the Upper Montclair Plaza need to be repaved. Work will be started on the Grove Street lot on or about July 27th. It has very old asphalt and a new infra-red technique will be used. In addition to the infra-red treatment, a portion of the lot will be milled and paved. The project should take about one week. Three to four weeks after completion, it can be seal coated and striped. We have to talk with both First Montclair House, as well as the businesses, about the project. The cost is approximately \$32,000. Upper Montclair Plaza is getting both milling and paving starting in mid- to late September. The goal is to try not to close the lot entirely. If we were to replace the meters in this lot with Paystations at this time, it would cost another \$30,000.

Planning Board Items

The Planning Board is discussing a Developer's Fee in lieu of parking. They want a parking plan in place. A sub-committee should be appointed. They would make a list of what needs to be done - a deck in Upper Montclair, repaving projects, etc., and then decide what happens first. The developers would present their plans to the Parking Authority first, before even going before the Planning Board. The MPA might be able to come up with parking solutions such as in the case of the Sienna.

Mayor Fried mentioned that the Planning Board has a committee working on the Developer's Fee. He believes the fee has to be large enough to be able to accomplish anything with it.

Crescent Deck – Payments Due

Herod's payment to the Authority is overdue in the amount of \$31,463. Attorney Lee discussed possible legal remedies. Commissioner Powell asked what his recommendation would be at this point. He suggested that a meeting be scheduled to discuss the issue face-to-face. The agreement allows them 96,000 hours of parking per quarter. Mayor Fried asked if we should notify the Sports Club that Herod isn't paying. Director Teubner will try to set up a July 1st meeting with Chairman Matthews, Brian Stolar and Attorney Lee.

On another matter, Commissioner Jacobs asked if we could stop the use of the "Montclair Parking LLC" name at the Church Street lot. Attorney Lee will check this out.

Chairman's Report

Chairman Matthews thanked the Parking Enforcement Sub-Committee under Commissioner Storms, as well as Township Manager Joseph Hartnett, Township Attorney Alan Trembulak and MPA Attorney Lee for all their hard in getting the amended ILA approved. The amended ILA was approved by the Council at their Tuesday night meeting.

Chairman Matthews suggested that we consider getting a public relations firm involved to ease the Parking Enforcement transition with the public, prepare them for the changes and also do a campaign to better explain the differences between the parking permits – what each one provides for. Mayor Fried agreed. The Mayor suggested that it would be a good time for all the Council members to meet all the Parking Authority Commissioners.

Committee Reports

Via Art Project – Commissioner Jacobs reported on the progress of the Via in Upper Montclair between Bellevue Avenue and Valley Road. MSU art students will be creating an 8 X 40 ft. mural in their class this Fall, for which they will be receiving credits. It will be painted on Tyvek and mounted on the wall next Spring. The MPA will need the permission of the adjacent business owners. The committee has asked that the mural depict historical scenes of Montclair. The cost will be approximately \$5,000. Commissioner Jacobs will be seeking donations. The MPA will be responsible for maintaining the mural (remove graffiti, keep it clean). The life of the mural is approximately 10 years.

Commissioner Jacobs indicated that a committee will be developed to review the sketches MSU will present. The committee will include Commissioner Typaldos, Pat

Selden of the MAC, a representative from UMBA, one representative from each of the adjacent buildings and the MSU art instructor.

Mayor Fried suggested that the plan for the mural be made known to the Township Council.

Parking Enforcement Taskforce

Commissioner Storms reported that there is a meeting scheduled for this Friday to discuss:

- Notice to the Parking Enforcement Officers
- Notice to the State
- Hiring Plan
- Training
- Bookkeeping
- Vehicles and Equipment
- Establishing Procedures with the Court
- Finances
- Operating Procedures for PEOs
- Public Relations
- Ordering Patches

Parking Advisory Committee

Commissioner Silverman reported on some areas that have recently come under discussion: loading zones, blind corners where “no parking to corner” signs will be installed, the traffic impact of the new school being build off Elm Street and overnight parking. The ordinance that had provided the overnight parking loophole from 2 – 5 a.m. has now been eliminated.

We need to get the word out about this change and the increased need for overnight parking permits. Signs need to be changed and a press release issued for The Montclair Times and Star Ledger. Enforcement will begin on July 6th.

Commissioner Silverman reported that the committee had discussed the Complete Streets program and agreed that the Township Council should hold hearings on the Grove Street proposal. The proposed plan eliminates parking on one side of the street between Oxford and the North end of Grove Street.

The Mayor does not think it will pass. Essex County is not in favor of the changes nor will they accept any responsibility if the program is instituted.

Public Comment

Mayor Fried discussed the proposed plan for S. Park Street and displayed some drawings provided at a meeting he attended on invitation from the BID.

Action Items

A resolution authorizing the Bill List was approved on a motion made by Commissioner Powell, seconded by Commissioner Jacobs and adopted by unanimous voice vote. (Res. 09-018)

A resolution authorizing the Amended ILA was approved on a motion by Commissioner Powell, seconded by Commissioner Jacobs and adopted by unanimous voice vote. (Res. 09-019)

A resolution authorizing the execution of a contract for parking management services (Consultant Tom Calu) was approved on a motion by Chairman Jacobs, seconded by Commissioner Typaldos and adopted by unanimous voice vote. (Res. 09-020)

A resolution authorizing a petty cash fund was approved on a motion by Commissioner Powell, seconded by Commissioner Typaldos and adopted by unanimous voice vote. (Res. 09-021)

Executive Session

There being no items for Executive Session, on a motion made by Commissioner Jacobs, and seconded by Commissioner Powell, the meeting was adjourned at 9:30 p.m.

Respectfully submitted,

Sara Gilbertson
Recording Secretary