Overview

The Township of Montclair takes the privacy of your personal information very seriously, and will use your personal information only in accordance with the terms of this Privacy Policy. We will not sell or rent your personally identifiable information or a list of our patrons to third parties.

However, as described in more detail in below, there are limited circumstances in which some of your information will be shared with third parties, under strict restrictions, so it is important for you to review this Privacy Policy.

This Privacy Policy applies to all services that are hosted on any Township of Montclair web site, whether the services are offered directly by the Township or via third parties. All third parties are limited by law or by contract from using the information for secondary purposes beyond the purposes for which the information is shared.

Please take notice that information and/or documents which you provide to the Township, including Channel 34, are subject to disclosure. The New Jersey Open Public Records Act, N.J.S.A. 47:1A-1 et seq. (OPRA) requires the Township upon request to provide public records to any member of the public. Public records covered by OPRA include most documents in the Township's possession.

Required Personal Information

In order to purchase tickets or register for particular Township of Montclair sponsored events, goods or services online, you must provide your name, address, phone number, e-mail address, credit card, debit card or bank account information.

We apply high data security protections to safeguard your personal information. To protect the personal information we have about you, we use physical, electronic, and procedural safe-guards that comply with state and federal regulations.

What We Do With Personal Information

We do not collect any personal information from a visitor to any of our sites unless that visitor explicitly and intentionally provides it.

This means you can visit any Township of Montclair web site without telling us who you are or revealing any personally identifiable information about yourself. As you browse any Township site, our web servers do collect information about your visit, but not about you personally. None of the information about how you navigate the sites is combined with any personal identifiers.

Under no circumstances do we collect any personal data revealing racial or ethnic origin, religious or philosophical beliefs, or sexual characteristics. If you are simply browsing our site, we do not gather any personal information about you.

CHILDREN ARE NOT ELIGIBLE TO USE OUR SERVICE, AND WE ASK THAT MINORS (UNDER THE AGE OF 18) DO NOT SUBMIT ANY PERSONAL INFORMATION TO US OR USE ANY TRANSACTIONAL SERVICES.

There are several ways in which you may explicitly and intentionally provide us with and consent to our collection of certain personal information:

We use links throughout our sites to provide you with the opportunity to contact us via e-mail to ask questions and raise issues of public importance, request information and materials, to purchase tickets or sign up for township sponsored goods, services, and events, or provide us with your comments and suggestions.

To do so, we may request additional personal information from you, such as name, address, phone number, or e-mail address, to help us satisfy your request.

We do not sell or disclose personally identifiable information obtained online about you to other people or nonaffiliated entities unless (a) you specifically authorize it; (b) it is to complete a transaction that you initiated; (c) it is required by law, (d) disclosure is necessary to protect your safety, township employees or property.

The Township of Montclair may disclose information that we in good faith believe is appropriate to cooperate in investigations of fraud or other illegal activity, or to conduct investigations of violations of our Privacy Policy.

The Township may also disclose information in response to a subpoena, warrant, court order, levy, attachment, order of a court-appointed receiver or other comparable legal process in compliance with state and federal laws, rules, or regulation.

Accepting Website Payments

Several sites within the Township of Montclair enable you to pay for events, products, or services online with a credit card or electronic check. Unless otherwise noted, these transactions are encrypted. It is Township of Montclair policy that confidential information you enter in any transaction is used only for the purposes described in that transaction, unless an additional use is specifically stated at that site.

Privacy is of great concern to most users of the Internet, and is a critical part of an enjoyable and satisfactory user experience. The Township of Montclair is acutely aware of and sensitive to the privacy concerns of our residents and other visitors to our Web site. We assure you that we do not collect personal information from you unless you provide it to us.

Processing Payments

If you are using our payment services to purchase online goods or services, we may provide your personal information to appropriate financial institutions, processors, and third parties for the purpose providing payment services such as credit authorizations, direct debits, and fraud screening transactions.

The use and distribution of your personal information will be used by such entities for its internal use related to fulfilling the transaction services between you and the Township of Montclair. All personal information submitted by you will be treated as confidential by these entities, and will be transferred between the Township of Montclair and these entities only via

encrypted means.

The Township employs an Instant Payment Notification (IPN) interface for handling real-time purchase confirmation and server-to-server communications. IPN delivers immediate notification and confirmation of your payments and provides status and additional data on pending, cancelled, or failed transactions.

Use of Cookies

A "cookie" is a piece of information that a web site sends to your browser, which then stores this information on your system. If a cookie is used, a web site would be able to "remember" information about you and your preferences either until you exit your current browser window (if the cookie is temporary) or until you disable or delete the cookie.

Many users prefer to use cookies in order to help them navigate a Web site as seamlessly as possible. You should be aware that cookies contain no more information than you volunteer, and they are not able to "invade" your hard drive and return to the sender personal or other information from your computer.

Our site may require the use of cookies to in order to complete transactions initiated by you at our site.

Statistical Information About Your Visit

When you visit any Township of Montclair site, our computers may automatically collect statistics about your visit. This information does not identify you personally, but rather identifies information about a visit to our site.

The Township may monitor statistics such as how many people visit our site, the user's IP address, which pages people visit, from which domains our visitors come and which browsers people use. We use these statistics about your visit for aggregation purposes only. These statistics are used to help us improve the performance of our web site.

Our Security Procedures

We consider the protection of all personal information we receive from our Web site visitors and subscribers as critical to our corporate mission. Please be assured that we have security measures in place to protect against the loss, misuse, and alteration of any personal information we receive from you.

As with any transmission over the Internet, however, there is always some element of risk involved in sending personal information.
Changes to this Privacy Statement

If a material change is made to this Privacy Statement and/or the way we use personally identifiable information, then we will post prominent notice of the nature of such change on the first page of this Privacy Statement and also on our home page.

Contacting Us

If you have any questions about this privacy statement, the Township of Montclair's information practices, or your dealings e-commerce at any of our web sites, you can contact us at:

Township of Montclair
Township Manager's Office/2nd Floor
205 Claremont Avenue
Montclair, New Jersey 07042
973.509.4926
Security and Privacy Policy