

**R-19-211****TOWNSHIP OF MONTCLAIR****RESOLUTION AWARDING A CONTRACT TO PROFESSIONAL ACCOUNT MANAGEMENT, LLC FOR THE THIRD-PARTY COLLECTION OF MONTCLAIR MUNICIPAL COURT DEBT**

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December 3, 2019

**WHEREAS**, the Township of Montclair advertised for Requests for Proposals (RFP) for a Third-Party Collection of the Township of Montclair Municipal Court outstanding debt; and

**WHEREAS**, in response to the Township's RFP, the Township received proposals from RTR Financial Services, Professional Account Management, LLC, and TAXSERV Capital Services; and

**WHEREAS**, the proposal from RTR Financial Services was incomplete; and

**WHEREAS**, after review of the proposals from Professional Account Management, LLC and TAXSERV Capital Services, the Municipal Court Administrator recommends and the Interim Qualified Purchasing Agent concurs, that the award of contract be made to Professional Account Management, LLC, 633 West Wisconsin Avenue, Suite 1600, Milwaukee, WI 53203, pursuant to their proposal; and

**WHEREAS**, this contract shall commence upon receipt of formal written approval from the New Jersey Administrative Office of the Courts approving this fully executed Agreement ("Commencement Date") and shall expire five (5) years from the Commencement Date; and

**WHEREAS**, Certification of Funds by the Chief Financial Officer is not required because this contract does not require monies to be expended by the Township.

**NOW THEREFORE BE IT RESOLVED**, by the Council of the Township of Montclair, County of Essex, State of New Jersey, that:

- 1) A contract be awarded to Professional Account Management, LLC for the third-party collection of the Montclair Municipal Court debt on a contingency fee basis of twenty-two (22%) percent of the amount collected.
- 2) The Manager be and he is hereby authorized to sign all documents necessary to affect the intent of this Resolution.