VISION ZERO MONTCLAIR TASK FORCE

PROGRESS REPORT #2
For the period from January 1 to March 31, 2024

Work Completed for This Quarter:

Created agendas and slide decks for monthly meetings
Facilitated TF Meetings 1/12/2024, 2/9/2024, and 3/8/2024 via Zoom
Provided meeting summaries for monthly meetings
Welcomed new Task Force members
Followed up with working groups and checked in on outstanding action items

Working Group Status Updates

● Communications (Internal)
  ○ Continued utilizing Basecamp for internal communication

● Communications (External)
  ○ Created strategic framework and messaging
  ○ Worked to create website (in progress)
  ○ Worked to develop community survey (in progress)

● Complete Streets Policy & Checklist Update
  ○ Reviewed 2009 CS Policy and NJDOT CS Policy Guide
  ○ Prepared Draft 2024 CS Policy & Checklists
  ○ Submitted to Township for review and adoption

● Alerts to Action Process
  ○ Coordinated with Township Communications, IT, and Planning to update and map Montclair’s 311 and Report IT app
  ○ Categories and work flows were added for
    ■ Road/Street Issues
      ● Crosswalk needed [DCS]
      ● Not enough time to cross [DCS]
      ● Confusing crossing signal [DCS]
      ● Unsafe driving/speeding/near misses observed [Police]
      ● Bicycle parking is needed [DCS]
      ● Obstructed sight lines due to parked cars, overgrown bushes, etc. [DCS/Construction Inspection]
      ● Gaps in sidewalk network [DCS]
      ● Pedestrian lighting needed [DCS]
      ● Flashing Pedestrian Crossing Light needed [DCS]
      ● Crossing Guard needed [Police]
      ● vehicle illegally parked (handicapped spot, loading zone, bike lane, etc)” [Police]

● Data Collection & Mapping
Accomplishments Report Card

Taskforce Satisfaction Survey

1. Rate your overall satisfaction level of the VZM Task Force so far. (Single choice)

12/12 (100)% answered

Very Satisfied - we are on task and on schedule with our strategic framework goals. 5/12 (42)%

Satisfied - we're doing great work but with some minor delays to our strategic framework goals. 5/12 (42)%

Neutral - I'm not sure how we're doing. 2/12 (17)%

Dissatisfied - we're lagging behind on meeting our goals set in the strategic framework. 0/12 (0)%

Very Dissatisfied - we're not able to meet the goals set in the strategic framework. 0/12 (0)%
1. How do you feel about YOUR ROLE on the VZM Task Force? (Single choice)

10/10 (100)% answered

- I would love to do more
  - 2/10 (20)%

- I’m doing what I can within the time I have
  - 8/10 (80)%

- I’m doing more than I’m comfortable with
  - 0/10 (0)%

- I’m still not sure exactly how I can contribute
  - 0/10 (0)%

---

Work Anticipated Next Quarter:

Continue to hold and summarize monthly task force meetings
Continue to address working group goals
Revise working groups and goals

- Communications (Internal)
  - Continue utilizing Basecamp for internal communication

- Communications (External)
  - Launch Website
  - Launch Community Survey
  - Push resources for community input including Survey, Report It app, Demonstration projects
  - Launch Social Media
  - Collaborate on TF Member newsletters

- Complete Streets Policy & Checklist Update
  - Revise per council/attny input (if needed)
  - Establish protocol for checklist sign-off
  - Provide training for staff
  - Establish CS Advisory Board

- Alerts to Action Process
  - Promote and communicate availability of Montclair 311/Report It
  - Create a data sharing protocol between Comms, IT, and Planning to map community input from this resource

- Data Collection & Mapping
  - Continue to update Crash data
  - Map Report It and Community Survey concerns
  - Incorporate pavement schedules, planned construction/improvements, etc

- NEW Implementation / Demonstration Projects
Utilize mapping to ID improvement priorities, opportunities to piggy back traffic calming onto pipeline projects, locations and durations for demonstration projects

- Implement traffic calming and bike/ped improvements as part of capital programming (within existing budget)
- Create materials lists and costs for demonstration projects
- Coordinate volunteers and staff for demonstration projects
- Implement demonstration projects

- **NEW Action Planning**
  - Review other community VZ plans
  - Determine what from various plans works best with Montclair - and in conjunction with CS policy, Master Plan, SAFE Plan, etc

**Scope and Schedule Changes:**

None at this time.

**Prepared by:**

Laura Torchio, LLC
lauratorchiollc@gmail.com

**Submitted:**

April 4, 2024