VISION ZERO MONTCLAIR TASK FORCE

PROGRESS REPORT #3
For the period from April 1 to June 30, 2024

Work Completed for This Quarter:

Created agendas and slide decks for monthly meetings
Facilitated TF Meetings 4/11/2024, 5/10/2024, and 6/14/2024 via Zoom
Provided meeting summaries for monthly meetings
Welcomed new Task Force members
Launched Phase 2
Followed up with working groups and checked in on outstanding action items

Working Group Status Updates

● Communications (Internal)
  ○ Continued utilizing Basecamp for internal communication
  ○ Continued utilizing Zoom as meeting platform
  ○ Both Basecamp and Zoom are licensed to Montclair Center BID

● Communications (External)
  ○ Created strategic framework and messaging
  ○ Worked with Township IT to to create a web page on the Township website
  ○ Soft launch of web page - complete
  ○ Additional content being created (in progress)
  ○ Worked to develop community survey (in progress)
  ○ Developed Safe Routes to School survey
    - submitted to BOE
    - Will distribute to private schools (in progress)
  ○ Coordinating with Township on Social Media posts (in progress)
  ○ Developing resources for community input including Survey, Report It app, Demonstration projects (in progress)
  ○ Collaborating with TF Member newsletters to share info
  ○ Working to create pithy elevator pitch
  ○ Reached out to each new council member for VZM Q&A chats
    - Held 5 out of 7 to date
  ○ Planning community forum on VZM for mid July
Complete Streets Policy & Checklist Update
- Submitted to Township for review and adoption last quarter
- Put on hold during New Council Transition
- Prepared to resubmit to all new council members following July 1 inauguration

Alerts to Action Process
- Coordinated with Township Communications, IT, and Planning to update and map Montclair’s 311 and Report IT app (in progress)
- Categories and work flows were added for
  - **Road/Street Issues**
    - Crosswalk needed [DCS]
    - Not enough time to cross [DCS]
    - Confusing crossing signal [DCS]
    - Unsafe driving/speeding/near misses observed [Police]
    - Bicycle parking is needed [DCS]
    - Obstructed sight lines due to parked cars, overgrown bushes, etc. [DCS/Construction Inspection]
    - Gaps in sidewalk network [DCS]
    - Pedestrian lighting needed [DCS]
    - Flashing Pedestrian Crossing Light needed [DCS]
    - Crossing Guard needed [Police]
    - vehicle illegally parked (handicapped spot, loading zone, bike lane, etc)” [Police]

Data Collection & Mapping
- Transition period for new Township Planner (from Farwa to Zainab)
- Onboarding for VZM work:
  - Crash data 2021 - 2023 mapped
  - SAFE Complete Streets Network mapped
  - Demographics mapped
- Continued to update Crash data
- Preparing to map Report It and Community Survey concerns (in progress)
- Incorporating pavement schedules, planned construction/improvements, etc (in progress)

Implementation
- Reviewed new school zone extent maps and made suggestions for revisions
  - Recommended “SLOW SCHOOL ZONE 20MPH” pavement markings in school zones
  - Reviewing to recommend locations for daylighting in school zones (in progress)
- Reviewed locations of existing Flashing Beacon (RRFB) Crosswalks
  - Recommended locations for reflective delineators to prohibit passing on the right when pedestrians are crossing
- Attended Public Information Center for Essex County Intersection Improvements
- Reviewing locations in relation to speed and crash data to make recommendations (in progress)
  - Reviewing milling and paving list for recommendations (in progress)
- Since a formal process for feedback does not yet exist, street milling and paving has begun without VZM input.

- Action Planning
  - Working with Planning to prepare SS4A RFP (in progress)

**Work Anticipated Next Quarter:**

- Continue to hold and summarize monthly task force meetings
- Continue to address working group goals
- Revise working groups and goals

- Communications (Internal)
  - Continue utilizing Basecamp for internal communication

- Communications (External)
  - Analyze and summarize SRTS Survey
  - Launch Community Survey
  - Push resources for community input including Survey, Report It app, Demonstration projects
  - Continue to collaborate on TF Member newsletters
  - Conduct community forum in mid July

- Complete Streets Policy & Checklist Update
  - Submit to new council for ordinance vote
    - Revise per council/attty input (if needed)
  - Establish protocol for checklist sign-off
  - Provide training for staff
  - Establish CS Advisory Committee

- Alerts to Action Process
  - Promote and communicate availability of Montclair 311/Report It
  - Create a data sharing protocol between Comms, IT, and Planning to map community input from this resource

- Data Collection & Mapping
  - Continue to update Crash data
  - Map Report It and Community Survey concerns
  - Incorporate pavement schedules, planned construction/improvements, etc

- NEW Implementation / Demonstration Projects
  - Utilize mapping to ID improvement priorities, opportunities to piggy back traffic calming onto pipeline projects, locations and durations for demonstration projects
  - Implement traffic calming and bike/ped improvements as part of capital programming (within existing budget)
  - Create materials lists and costs for demonstration projects
  - Coordinate volunteers and staff for demonstration projects
  - Implement demonstration projects
NEW Action Planning
  ○ Review other community VZ plans
  ○ Determine what from various plans works best with Montclair - and in conjunction with CS policy, Master Plan, SAFE Plan, etc

Scope and Schedule Changes:
None at this time.

Prepared by:
Laura Torchio, LLC
lauratorchiollc@gmail.com

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