



Complete Streets Oversight Board

Meeting Date:

Thursday, October, 9, 2025

Time: 12pm

Location: Montclair Municipal Building, 205 Claremont Ave., Montclair, NJ 07042
2nd Floor Conference Room

Agenda:

Welcome

CSOB Meeting Requirements

CS Compliance Checklists

CS Ordinance Concerns

Department Updates

Community Concerns

IT Needs

Adjourn

Materials List

- Laptop, Screen for Notes & Display, WIRED INTERNET or STRONG WIFI
- Print: Agenda & Sign In Sheet
- Draft Checklists
- Code/Ordinance
- Community Concerns

Annotated Agenda & Notes

- **Welcome / Roll Call**
 - Roll Call – members & guests
 - Review Agenda
 - Review IT Needs
 - I am requesting easy, efficient, no-hurdles access to do business and react in real time to community concerns and questions for presentations both in-house and out from my laptop.
 - Review Township Code per Meeting Requirements
 - The Township Code provides that:
 - The Board shall establish rules and procedures for both the Board and its members to follow, including public access to its agendas, meetings, meeting minutes, and deliberations.
 - The Complete Streets Oversight Board shall keep accurate minutes of its meetings and regularly transmit same to the Township Clerk when approved.
 - In practice, most Township Boards file their bylaws and approved minutes with this office via email. There is no requirement to advertise with a newspaper.
 - The Board can work with Mr. Amaral to have a webpage created like this for public access: <https://www.montclairnjusa.org/Government/Advisory-Committee-Boards-and-Commissions/Housing-Commission>
 - **The Complete Streets Oversight Board webpage is located HERE.**
- **CS Compliance Checklists**
 - Last meeting, you were all asked to review the Checklists – Concept, Preliminary Engineering, Construction, Maintenance
 - Tabled until prioritization process is confirmed
- **CS Ordinance Concerns**
 - Ordinance/NOW CODE
 - Some suggest there are too many “shalls”
 - Tabled for now
- **Department Updates**
 - Discussion on how to prioritize street and planning projects for CS upgrades
 - Use SAFE Priority Corridors
 - Use SS4A High Injury Network (HIN)
 - Use land use and proximity to pedestrian generators, schools, transit, parks, etc

- ALL Street Projects for compliance
 - Board review and agree on all
- **Community Concerns**
 - Share excel spreadsheet from VZM through CSD – THANK YOU BAYLA!
 - 75 records, 25 county, 50 municipal
 - This method is not sustainable – NEED TO COLLECT AND TRACK
 - Stop Gap Interim Approach – Google Form – LT to create
- **Adjourn**