



**Township of Montclair
Recreation and Cultural Affairs**

219 North Fullerton Ave- Montclair, NJ 07042

973-509-4915- Fax: 973-744-1947

PARK FACILITY PERMIT APPLICATION

DIRECTIONS:

1. Fill out application completely.
2. Submit application back to the Recreation and Cultural Affairs Department or email mjreaves@montclairnjusa.org.
3. If accepted, a park or facility permit will issue an appropriate fee charged.

APPLICANT INFORMATION

Company / Organization _____ Contact Person (s) _____ Phone number _____

Street address _____ City / State / Zip _____ Email address: _____

Person Responsible for supervision if different than above (MUST be present during event)

Name _____ Phone number _____ Alternate number _____

Street address _____ City / State / Zip _____ Email address: _____

EVENT INFORMATION

Type of activity / event: _____ Will there be admission charged: Yes No (Circle one)

Name and purpose of event: _____

Park / facility requested _____ Alternate park / facility request _____

Date of event: _____ Start Time: _____ End Time: _____ Estimated attendance: _____

Rain date: _____ Start Time: _____ End Time: _____

Will there be music? Yes No (if yes, you must answer 1 & 2)

1) Type of music: DJ _____ Band _____ Radio _____ iPod _____ Other _____

2) Will it be amplified? Yes No

******* PARK RULES AND REGULATIONS *******

Township Ordinance 162-2: PROHIBITS:

* Motorized Vehicles

* Glass Containers

* Open Fires / Cooking

* Unleashed Dogs

* Alcoholic Beverages

* Soliciting

* Golf

Signature of Applicant _____ Date _____

Authorized signature of approval _____ Date: _____

