



Township of Montclair
Recreation and Cultural Affairs
 205 Claremont Ave- Montclair, NJ 07042
 973-509-4915- Fax: 973-744-1947

PARK FACILITY PERMIT APPLICATION

DIRECTIONS:

1. Fill out application completely.
2. Submit application back to the Recreation and Cultural Affairs Department or email mjreaves@montclairnjusa.org.
3. If accepted, a park or facility permit will issue an appropriate fee charged.

APPLICANT INFORMATION

 Company / Organization Contact Person (s) Phone number

 Street address City / State / Zip Email address: _____

Person Responsible for supervision if different than above (*MUST be present during event*)

 Name Phone number Alternate number

 Street address City / State / Zip Email address: _____

EVENT INFORMATION

Type of activity / event: _____ Will there be admission charged: Yes No (Circle one)

Name and purpose of event: _____

Park / facility requested _____ **Alternate park / facility request** _____

Date of event: _____ **Start Time:** _____ **End Time:** _____ **Estimated attendance:** _____

Rain date: _____ Start Time: _____ End Time: _____

Will there be music? Yes No (if yes, you must answer 1 & 2)

1) Type of music: DJ ___ Band ___ Radio ___ iPod ___ Other _____

2) Will it be amplified? Yes No

******* PARK RULES AND REGULATIONS *******

Township Ordinance 162-2: PROHIBITS:

- * Motorized Vehicles
- * Glass Containers
- * Open Fires / Cooking
- * Unleashed Dogs
- * Alcoholic Beverages
- * Soliciting
- * Golf

 Signature of Applicant Date _____ Authorized signature of approval Date: _____

Fee (In accordance with MRCA policy) \$ _____