

**Notice to Tenant of the Landlord's intent to submit a Major
Capital Improvement or Major Additional Services Surcharge
Application to the Montclair Rent Control Board**

Dear Tenant's Name _____

Tenant's Address _____

Please be advised your landlord is submitting a Major Capital Improvement or Major Additional Services Surcharge Application to the Montclair Rent Control Board for an increase in the amount of rent you currently pay for your unit.

As a tenant you have the right to schedule an appointment to inspect and copy the documents that your landlord submitted in support of the application. You also have thirty (30) days to file written comments for the Board to review.

Once the Rent Control Board has reviewed the Application for Hardship Increase, a public hearing date will be set with the Rent Control Board and the landlord will be notified of the hearing date. You have the right to attend the public hearing of the Rent Control Board and be heard on the issue of the Landlord's Application for Hardship Increase.

From:

Landlord's Signature **Date:** _____