



REGULATIONS FOR THE APPEAL OF A SEWER UTILITY BILL DUE TO A HIGH READING CAUSED BY A LEAK

Residents or businesses who believe they received an excessive sewer utility bill due to a water leak or defective meter may submit a one-time appeal for a billing reduction. These procedures also apply in the event of a defective meter. If the appeal is granted, the bill will be reduced for the applicable quarter to the appeal rate for the applicable meter size. Current appeal rates are shown below.

Appeals must comply with the procedures outlined below:

- Customers must complete and file the attached affidavit
- Include a \$25 application fee.
- Provide evidence supporting the claim of a leak

Appeals will only be granted if the following conditions are verified:

- The prior year's readings for the same period reflect substantially less consumption.
- A substantial drop in consumption since the leak was discovered; and
- The appeal is verified and approved by both the Sewer Utility Official (or designee) and the Deputy Township Manager.

Customers will be notified in writing if this appeal has been granted or denied. If the appeal is granted, the \$25 application fee will be refunded or credited also.

APPEAL RATES CURRENTLY IN EFFECT:

<u>METER SIZE</u>	<u>TYPE</u>	<u>APPEAL RATE(S)</u>
5/8" x 3/4"	063	450.00
3/4 "	075	830.00
1"	100	1420.00
1.5"	150	1670.00
2"	200	2,810.00
3" Compound	300	4390.00
4" Compound	400	5980.00



Township of Montclair • Department of Finance • 205 Claremont Avenue • Montclair, NJ 07042 • www.montclairnjusa.org

AFFIDAVIT OF APPEAL FOR A SEWER UTILITY BILL
DUE TO A LEAK OR DEFECTIVE METER

PROPERTY OWNER _____

PROPERTY ADDRESS _____

TELEPHONE _____ EMAIL _____

I _____ hereby swear and affirm as follows:

1. I am the owner of the premises located at _____
2. I have received a sewer utility bill in the amount of \$ _____
dated _____ for said premises.
3. At the time that a meter reading was obtained for these premises, there was a water leak at the premises which caused an abnormal high reading which, in turn, caused the aforesaid bill to be abnormally high.
4. I have had the water leak repaired and current and future readings will reflect same.
5. I have read and understand the attached regulations pertaining to the appeal of a sewer bill and do hereby accept same.

I have attached hereto any evidence, such as copies of repair bills that would support my claim of appeal.

Signature _____ Date: _____

Witness: _____ Date: _____